




# NDSHS STUDENT GUIDELINES FOR GENERATIVE AI USAGE

# 1

## **GAIN TEACHER APPROVAL TO USE AI**

Check what level of AI is allowed for this particular task:

		
This assessment task does not permit the use of generative AI tools for any component.	This assessment task permits the use of generative AI for the following components of this task: <ul style="list-style-type: none"><li>• [component 1]</li><li>• [component 2]</li></ul> Students are required to cite/reference their use of generative AI tools using [reference style].	This assessment task permits the use of generative AI tools for the entire assessment task. Students are required to cite/reference their use of generative AI tools using [reference style].

# 2

## **AVOID PLAGIARISM**

Only use AI when it is explicitly permitted (as above), and never use to replace your individual thought. AI-generated content must always be properly attributed.

# 3

## **CHECK THE ACCURACY OF THE INFORMATION YOU GATHER THROUGH AI**

Cross check information across a number of sources.

# 4

## **USE EFFECTIVE PROMPTS TO GAIN THE RIGHT INFORMATION**

Be sure to give clear instructions when using generative AI. Make your instructions CLEAR: Concise, Logical, Explicit, Adaptive, Reflective.

# 5

## **PROTECT YOUR SELF AND OTHERS' PRIVACY**

Don't disclose private information through generative AI programs.

# 6

## **REFERENCE ANY GENERATIVE AI OR AI TOOLS YOU USE**

In student responses, include any AI tools used to create images, texts, videos, audio and/or other media in your reference list. Using AI content without permission or proper citation violates the NDSHS Assessment Policy.

# 7

## **HAVE VERSION HISTORY AND/OR TRACKING FROM THE OFFICE 365 APPLICATIONS ENABLED FROM THE START OF YOUR ASSESSMENT**

If your teacher, HoD or Principal asks you to verify your source of information, you will be required to provide this proof, and any other information they request. It is your responsibility to prove you have not plagiarised.